



The Foundation processes checks once a week. For checks to be signed on Monday, requests should be received by the prior Wednesday.

310 West 24th Street
Kearney, NE 68845

kpsfoundation@kearneypublic.org

Check Request

To:
Address:
City, State Zip:
Phone:

KPSF Fund	KPSF Exp.	Item Description	Item Cost	Quantity	Total Cost
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
Check Total					\$

Requested By:

Approved By:

X _____

X _____

Date: _____

Date: _____